

Course Outline

Genetec Clearance™ Administrator Training	
Code	TR.EN.SC-CAT-001
Level	Intermediate
Duration	Full day (Self-paced)
Target audience	Head of security departments (Security Management, Law enforcement leads)
Prerequisites	NA
Objectives	<p><u>Upon successful completion of this course, the participant will be able to:</u></p> <ul style="list-style-type: none">• Understand Clearance case overview• Core Clearance configurations• Configuring Video Request and Camera Registry Modules
Certification	None.

Topic	Description
Module 1: <i>Understanding Clearance Overview</i>	<ul style="list-style-type: none"> • Different sections of case creation <ul style="list-style-type: none"> ○ General info ○ Permissions ○ Files • Audit trail • Reports <ul style="list-style-type: none"> ○ Case Summary ○ eDiscovery Receipt • Departments overview
Module 2: <i>Core Clearance configurations</i>	<ul style="list-style-type: none"> • Users • Groups <ul style="list-style-type: none"> ○ Privileges • Departments • Categories • Retention Policy • Feilds and Labels • Account info <ul style="list-style-type: none"> ○ System emails • Report Templates • Security Policies • Integrations <ul style="list-style-type: none"> ○ With Security Center ○ With Custom apps
Module 3: <i>Configuring Video Request and camera Registry Modules</i>	<ul style="list-style-type: none"> • Using the video request module • Using camera registry module • Using the request details forms • Configuration • Video request Forms <ul style="list-style-type: none"> ○ Video Request Policies • Participant enrollment <ul style="list-style-type: none"> ○ Configuring enrolment form ○ Configuring Video request policies